

General SHIPMENT AND PACKAGING INSTRUCTIONS for ABS Safety GmbH (ABS) Suppliers



1. Objective of these General SHIPMENT AND PACKAGING INSTRUCTIONS:

These instructions are aimed at familiarizing our suppliers with our requirements and informing them of their respective responsibilities. They are designed to serve as a comprehensible, practice-oriented guideline to ensure a smooth and uninterrupted flow of materials between our suppliers and ABS.

Non-compliance with these instructions will result in a complaint which will negatively impact our supplier rating. Any additional cost as a result of non-compliance will be charged to the supplier. Any deviations from these instructions must be agreed upon by ABS. ABS reserves the right to issue special packaging instructions.

2. Delivery address:

Please ensure that the delivery and invoice addresses stipulated in our order are observed.

3. Incoming goods acceptance:

Mondays to Thursdays: 07:15 to 16:00 Hrs. and Fridays: 07:15 to 13:00 Hrs.

4. Requirement to avoid packaging material waste:

Loading aids and packaging should be designed to provide adequate protection and produce minimum waste.

5. Packaging dimensions and weight:

The following gross weights should be observed, irrespective of the type of packaging material used:

- Single items of packaging which need to be moved by hand: max. 30 kg
- Loading units/pallets: max. 1,000 kg
- Shipments of over 100 kg must be delivered on undamaged Euro pallets (one-way pallets) suitable for high bay warehouse systems.
- Maximum ground area 80 x 120 cm (Euro pallet size).

Choose the right size of box to ensure that when full the maximum weight is not exceeded.

- Max. stacking height: 200 cm

6. Loading aids:

Loading aids must be in good working order and in perfect - undamaged - condition (suitable for exchange). **No replacements will be made for defective loading aids.** (Exclusion criteria 9.1.)

6.1. Types of loading aids:

Exclusive use of the following loading aids must be made for all deliveries:

- Euro pallets (DIN 15146), dimensions (LxWxH): 1200x800x144 [mm]
- Euro mesh boxes, dimensions (LxWxH): 1240x835x970 [mm]
- One-way pallets, dimensions (LxWxH): 1200x800x144 [mm]
(load-bearing capacity: 1000 kg; design: See Euro pallets)

1200mm x 800mm must not be exceeded. Should it be necessary to use loading aids or packaging materials exceeding the above dimensions, these may only be used upon the explicit prior approval of ABS.

7. Parcel delivery:

When delivering individual packages, the names of the recipient and the dispatcher must be clearly visible on the outside. All deliveries dispatched on the same day should be combined in one shipment. Should a shipment consist of several separate consignments, these should be sorted before being handing over at the delivery address.

8. Delivery note:

Each shipment must include an original delivery note. This should be clearly visible in a delivery note pocket attached to the front of the consignment and should not be included in the general transport documentation. Should a shipment consist of several separate consignments (pallets), the contents of each load carrier must be listed in a separate packing list (please refer to Item 8.1 below). The delivery note must include the following order details:

- ABS Safety GmbH's order number
- Supplier number
- ABS product number and quantity
- If the article is subject to batch management requirements, the respective batch number must be included
- If the delivery is a partial delivery, this must be noted in the delivery note.

8.1. Packing list:

If a shipment consists of several consignments (pallets), it must include a packing list containing the following information:

- Packaging item or pallet number
- ABS product number
- Article - quantity
- Number and content of the individual consignments

The above information must be obvious from the labeling of the individual consignments. The contents must correspond to the labels.

9. APPENDICES.

9.1. Exclusion criteria for the exchange of mesh boxes and Euro pallets:

Any Euro mesh boxes or Euro pallets showing any of the following damage will not be replaced:

- The stacking frame or the corner uprights are deformed.
- The hinged front panels can no longer be opened or closed.
- The frame or feet are bent so that the Euro mesh box no longer stands upright or can no longer be appropriately stacked.
- The rounded steel meshing is damaged so that wire ends protrude either on the inside or on the outside.
- The boards are missing or broken.
- The general condition is poor (rusty, dirty) so that there is a risk of soiling the loaded goods.
- The load-bearing capacity can no longer be guaranteed (brittle, rotten, large chips).

9.2 Goods of preferential origin:

All EU suppliers are required to submit a long-term supplier's declaration in accordance with Council Regulation EC No. 1207/2001. Should this not be possible, ABS expects the supplier to submit an individual supplier's declaration including details as to the respective country of origin of the goods listed in the delivery note.

9.3 Certificates:

Copies of all certificates should be included in the shipment.

9.4 Miscellaneous:

- Urgent deliveries must be coordinated in advance and may only take place when prior approval has been received. The cost of any urgent deliveries not previously approved is to be borne by the supplier.
- The combined use of materials (e.g. staples, nails etc.) must be kept to a minimum. These must also be easily removable. Hazardous goods, resp. substances, must be labeled in accordance with the legal provisions.